**Carers Panel Meeting Note 14th August 2025**

Attendees: J.Howie, R. Grant, O. Forbes, K. Holak, A. Ralton, H, Smyth, D.Bartholemew, P.Ianson

Apologies: K. Greig, L.Sandie

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| Introduction of new members | OF and AR were introduced to the group. |
| GP Practice Project | Explore potential resources for pack and decide strategy to approach practices.  Members explored the potential resources for the GP Practice resource pack and made suggestions for additions including:   * Mapping document – carers journey through Coel * Invitation to receive pack digitally * Inclusion of local worker * Offer of visit to practice * Binder for leaflets with TC Cartoon identify, involve, inform. |
| Single Point of Contact for Rehabilitation | Engagement Pack with background information attached to email.  Panel members were asked whether they would like to respond as a group or independently to the rehab engagement. Members who had had direct experience advised they would like to independently respond. |
| Emergency Plan | Example template attached to email.  Discussion around whether members would like to be involved with a development of an organisation emergency plan. Several members volunteered to be involved. KH, JH and RG. Gemma to involve CSW and come back to members. |
| Panel Recruitment | Group discussion about best way forward.  Suggestion of coffee and croissant panel meeting where new members are invited. Gemma to schedule for Sept. |
| Meeting CEO | What would panel members like?  JW to be invited to the September meeting. |
| Next meeting date | 25.9.25 |